

AG Little Divas Birthday Party Agreement Astoria, NY

To Help Us Provide You With the Best Birthday Party, Please Adhere to the Following Policies:

Your party is officially booked once you have paid the deposit and signed the Agreement. The package price includes up to 8 participants, including the birthday girl, and the option to host up to 14 participants for a truly magical celebration.

For parties with more than 14 participants, prior approval is required, as weekends may not always be available due to the additional time needed to accommodate everyone. Please note that a \$50 fee will be applied to any party exceeding the maximum number of participants without prior confirmation.

Security Deposit & Gratuity: A three-hundred-dollar (\$300) non-refundable deposit is due at the time of booking. Should any party be canceled and not rescheduled, the deposit will be forfeited in its entirety. The deposit payment will be credited toward your final bill. A 15% service gratuity and a two point five (3%) Card Service is added to all party packages. If you book a party within 7 days of the Event Date, a \$25 rush charge will apply.

Duration & Details: Parties will begin promptly at the scheduled time. All activities are carefully planned, and any child that arrives late may not be able to join the activity which is currently taking place. All party packages last between 2 hours - 2 hours and 30 minutes long (unless otherwise stated in this Agreement).

Cancellations, Rescheduling & Refunds: The deposit is non-refundable. We require 14 days' notice to reschedule your party. We do our best to work with you when the need to reschedule occurs; however, it is based on availability. There will be a \$15 charge for a date change or rescheduling request. In cases of inclement weather, illness, or other unforeseen occurrence, AG Little Divas Party Inc reserves the right to reschedule or cancel your party.

RSVP Confirmations: You must confirm your final guest count with AG Little Divas 7 days prior to the Event Date. This is the number AG Little Divas will use to plan your party, and you will be charged accordingly. Once you provide a final head count, you can only add additional guests with the consent and approval of AG Little Divas.

Additional Guests: Our party packages cover the Guest of Honor and confirmed guests. We prepare our parties based on the final headcount given to us prior to the party. In the event that additional children show up and/or are invited to the party without our knowledge, the client will incur additional fees per child.

Liability: AG Little Divas Party Inc, its owners, affiliates, and employees assume no responsibility or liability for accidents that may occur on the premises. We assume no responsibility for allergies relating to food items, clothing, make-up, injuries to party guests, or

property damage that occurs before, during, or after the party. As professional party planners, we can assure you that we will provide a safe environment for you and your guests. All liability will lie strictly with the Party Host. You must inform the parents of each guest that we will use skin products and food that may contain dairy, oatmeal, nuts, and other allergy-producing items. You are responsible for ensuring that each child has permission from their parent or guardian to use all our products. If there is a child that must not come into contact with any of our dairy products, nut products, makeup, nail polish, clothing, etc., you the Party Host are responsible to advise us and are responsible in making sure that the child does not come into contact with those products. Please note that all services provided to the Guest of Honor and the participating guests are for entertainment purposes only. Manicures and pedicures consist of light filing, buffing, massage, and polish. We require guests to arrive with natural nails only, as we are unable to remove gel polish. We do not use harsh or mechanical tools on the children.

Photos & Video: We always encourage parents to take as many photos and recorded videos as possible. Photos and videos taken by are under the sole ownership of AG Little Divas Party Inc, and we may use them for promotional purposes on our website, social media accounts, print ads, or publications.

Adult Attendance: The Party Host is expected to remain present and in attendance throughout the entire duration of the party. Aside from the birthday girl's family, one parent per participating guest is welcome to stay, sit back, and relax in our Parent Lounge.

Food & Drinks: The Party Host may increase the number of cupcakes, pizza, juice boxes, and sparkling cider we provide in their party package. Popcorn, chips, hot food, and/or alcoholic beverages are not permitted in our venue. Instead, the Party Host may provide charcuterie treats, cold sandwiches, and soft drinks for the adults in attendance for an additional charge.

Your party balance is due the day of the party and may be paid by debit, credit, cash, Zelle or Venmo. NO checks, please.